

Library Space Planning Simplified

Item	<u>Desc.</u>	<u>Quantity</u>	<u>X Factor</u>	<u>Total Sq. Feet</u>
<b>READERS</b>				
Bean Bag Chair		1	20	
Chair, Café		1	0	
Chair, Readers		1	0	
Table, Coffee		1	25	
Table, End		1	10	
Floor cushion		1	8	
Foot Stool		1	8	
Lounge Chair		1	35	
Study Carrel (1)	30"d x 42"w	1	40	
Study Carrel (4)		1	120	
Study Carrel (6 pod)		1	220	
Table, Rectangular (4)	4' x 6'	1	100	
Table, Round (4)	4' Round	1	80	
Table, Rectangular (6)	4' x 8'	1	120	
Table, Café	36" round	1	30	
<b>TECHNOLOGY</b>				
Chair, Task		1	0	
Lectern with Laptop		1	50	
OPAC		1	30	
Photocopy Machine		1	50	
Print Release Station		1	30	
Self Check Machine with stand		1	35	
Technology Training Table	30" x 48"	1	40	
Technology Training Table (for 2)	30" x 72"	1	60	
Technology Workstation (Single)		1	40	
<b>MISCELLANEOUS</b>				
Atlas Case		1	35	
Book Truck		1	10	
Dictionary Stand		1	10	
Flat File		1	36	
Index Table		1	120	
Lateral File		1	20	
Vertical File		1	14	
<b>MEETING</b>				
Group Study Table (4)	In Room	1	150	
Group Study Table (6)	In Room	1	168	
Chair, Stacking	Meeting	1	12	
Conference Table (8)	In Room	1	190	
Conference Table (10)	In Room	1	225	
<b>STAFF</b>				
Circulation Desk	Per Station	1	70	
Desk, Staff	30" x 60"	1	50	
Reference Desk	Per Station	1	60	
Shelving Unit	36"w x 12"d	1	10	
Shelving Unit	36"w x 24"d	1	20	
Staff workstation, Systems Furniture	6' x 8'	1	55	
Staff workstation, Systems Furniture	5' x 6'	1	40	
Staff workstation, Systems Furniture	9' x 10'	1	100	
Work counter	Per Foot	1	6	