



Checking Out the Generations

*Workshop Agenda
Fall 2005-Spring 2006*

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Instructor
An Infopeople Workshop

Elements of a Positive Work Environment

- ◆ Introductions
- ◆ Define Traits of a Positive Work Environment

Generational Personalities

- ◆ Characteristics of Different Generations
- ◆ Influence and Impact on the Work Environment
- ◆ Use Knowledge to Counteract Negative Reactions
Exercise #1 How Do You React to Different Generations?

Main Areas of Potential Conflict

- ◆ Motivation - Rewards and recognition
- ◆ Work Life Balance - Career
- ◆ Communication
Exercise #2 Motivation and Reward

Life's Balancing Act

- ◆ Internal and External Pressures
- ◆ Your Attitude about Work
- ◆ Review the Differences between Generations
Exercise #3 Work Life Balance
Exercise #4 Managing Your Energy

Communicating Across All Generational Lines

- ◆ What Does and Doesn't Work
- ◆ Intergenerational Styles
- ◆ Visual Communication
- ◆ Learning on the Job
- ◆ What Does It Take to Build Trust?
Exercise #5 Difficult Communications
Exercise #6 Change Commitment

Summary and Evaluation

There will be two 15-minute breaks and an hour for lunch.