

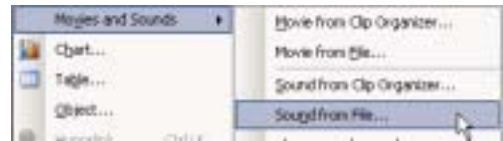
## Exercise #8


### Multimedia Elements: Sound and Video

In this exercise you will learn how to apply sound and video to your presentations.

#### A. Adding Sounds

1. Open **file\_3.ppt** and go to **slide #2**.
2. From the menus select **Insert → Movies and Sounds → Sound from File**.
3. From your CD select **sound.mp3** and click **OK**.



A sound icon appears. 

4. When prompted to select whether you want to play the sound automatically or when clicking on it, select **When Clicked**.
5. Click **Slide Show**, and click the sound icon to preview the sound.
6. Click **<Esc>** when done previewing the slide.

#### B. Adding Movie Clips

1. Go to **slide #3**.
2. From the menus select, **Insert → Movies and Sounds → Movies from File**
3. In your CD and select **movie.avi** click **OK**.
4. When prompted to select whether you want to play the movie automatically or when clicking on it select **Automatically**.

An initial frame of the movie appears on the slide.

5. Click **Slide Show** icon to preview the movie clip.
6. Click **<Esc>** when done previewing the slide.