



# **Managing Public Access Computers – Best Practices**

*Workshop Agenda  
Spring 2006*

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Instructor  
An Infopeople Workshop

- 1. Introductions & Logistics**
- 2. Role Of Public Access Computing in the Library**
  - Exercise 1: Evaluating Public Access Computing in Your Library
- 3. Configuration and Management**
  - Exercise 2: Your Current Public Computer Configuration
  - Exercise 3: Exploring Configuration Solutions
- 4. Computer Life Cycle: Purchasing and Retiring Your Computers**
  - Exercise 4: Planning for Replacements and Upgrades
  - Exercise 5: Preparing Your Elevator Talks
- 5. Staffing And Budgeting**
  - Exercise 6: Goals and Objectives
- 6. Wrap-Up**
- 7. Evaluation**

*There will be two 15-minute breaks and an hour for lunch.*