



Where minds meet.



WebJunction.org

Webjunction and the Spanish Language Outreach Program

A. Go to WebJunction and sign-in

You must register at Webjunction, then sign in to be allowed to post to the message boards. If you've registered on Webjunction previously, go to step 2.

1. Open your browser and go to ***webJunction.org***
2. Click on the **Register** button in the upper right of the WebJunction window and fill out the registration form.
3. Write down your username and password
4. Sign-In using your WebJunction username and password

B. Get to the Spanish Language Outreach Program materials

1. Go to ***www.webjunction.org/spanish***
(Currently, WebJunction is divided into three main areas: Content, Discussions and Courses. The easiest way to navigate to the Spanish Language Outreach Program's content is by going to: www.webjunction.org/spanish)
2. Notice the links in the left hand navigation pointing to related resources.
3. Click on **Materials for Working with Computers and Spanish Speakers** and preview what's available.
4. Notice that the green text in the left-hand navigation bar just under the heading **Materials for Working with Computers and Spanish Speakers** are links to more resources. In other words, you don't see all the Materials available in Webjunction on the current page.

C. Reading Discussion Boards

1. Go to **webjunction.org/spanish** and click on the link to the message boards in the first paragraph - ***Spanish Language Outreach Message Boards***
2. You are now at the main page for the Spanish Language Outreach Forums. Forums are organized into topic areas such as Marketing, Collection Development and Youth Services. We have also created a forum for participants to share their progress on their outreach activities.
3. Choose a forum and click on it to see all the topics within the forum.

TIP: You can set a watch at the forum or topic level which allows you to receive an email alert any time someone posts to that forum or topic

4. Click on an individual topic to read the messages that have been posted.

D. Posting to the Discussion Boards

- You can post to the discussion boards either by replying to an existing message or you can start a new topic. (You must be signed in to Webjunction to post a message.)