

Exercise #3

Removing Windows Components for Public Access Computers

In this exercise you will remove components that pose possible problems for public access computers.

A. Remove Windows Components

1. Click **Start**, then **Control Panel**.
2. **Important:** If your Control Panel says “Pick a category” click the **Switch to Classic View** link on the left. (*Doing this step now will make our lives easier as we work through the rest of the exercises in this workshop.*)
3. Double-click **Add or Remove Programs**.
4. In the **Add/Remove Programs** window, click **Add/Remove Windows Components** in the left column.
5. In the **Windows Components** window clear **checkmarks** from checkboxes to remove:
 - a. Fax Services
 - b. MSN Explorer
 - c. Networking Services
 - d. Outlook Express
 - e. Windows Messenger
6. Click **Next** at the bottom of the screen.
7. When prompted, click **Finish**.
8. When asked “Do you want to restart your computer now?” click **Yes**.