



## **Communicating Up!**

*Workshop Agenda  
Spring 2008*

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**Instructor**

An Infopeople Workshop

### **The Leader-Follower Relationship**

- ◆ Types and Sources of Power
- ◆ Follower Styles and Their Impact on Your Effectiveness

*Exercise #1: Alignment: Where do You Fit?*

### **Building Your Personal Credibility**

- ◆ Self-Management and Initiative
- ◆ Respecting and Changing the Organization's Culture
- ◆ Practical Strategies for Building Personal Credibility

*Exercise #2: Practice Personal Credibility*

*Exercise #3: Practical Strategies Checklist*

### **Building Trust and Relationships with Leaders**

- ◆ Learning Conversations: Using Advocacy and Inquiry
- ◆ Beyond Conversations: Improving Processes
- ◆ How and When to Break the Rules, Especially When Dealing with Bureaucracy

*Exercise #5: Minimizing the Risk*

### **Having (and Surviving) Difficult Conversations with Leaders**

- ◆ Speaking Truth to Power: How and When to Challenge Leaders without Risking It All

*Exercise #6: When You Disagree*

### **Summary and Evaluation**

*There will be two 15-minute breaks and an hour for lunch.*