

Exercise #5

Add Music to Your Podcast

In this exercise you will add music clips to the start and end of a podcast.




A. Open your podcast project.

1. Open Audacity.
2. Open one of your previous recordings by clicking **File/Open**.


B. Insert music clips.

1. Click on **Project, Import Audio** and browse to where you have some music clips in MP3 format. In class, you should find them on the Desktop.
2. Select **podcast_intro.mp3** and click **Open**.
3. Repeat step one to import **podcast_outro.mp3**.

C. Aligning Tracks

1. Click on the **time shift tool**. 
2. Drag the body of your podcast so that the start aligns with the end of the intro clip.
3. Drag the outro clip so it aligns with the end of the podcast body. (You may need to use the zoom tool and zoom out so you can see all 3 tracks.)
4. Click on the skip to start button  and play to check the position of the intro and outro. Adjust the position of both as needed.
 - To speed up this process, you may want to click the selection tool  then click near one of the transitions and click play to just listen to the transitions.
5. Click on **File, Save Project** to save your work.

D. Adjusting Track Volume

- If the volume in the various tracks doesn't match, use the **gain slider**  in each track to raise or lower the output volume of that track.

E. Fade in and Fade out

1. Click on the gray area at the left of the **Intro** track to select the entire track.
2. Click the **Effect** menu and choose **Fade In**
3. Click the gray area at the left of the **Outro** track to select the entire track.
4. Click the **Effect** menu and choose **Fade Out**
5. Listen and adjust as appropriate. (You may want the first half of the intro and outro track to fade in and the 2nd half to fade out.)
6. Click on **File, Save Project** to save your work.