

## Exercise #6

### Posting Podcasts Online

In this exercise you will upload your podcast to blip.tv and post to the class blog.

#### A. Listen to your podcast

1. In Audacity, click **File, Open** to open one of your podcast projects.
2. Click the **play button** to listen to your podcast.
3. Make any final edits and click on **File, Save Project** to save your project.

#### B. Export your podcast as an MP3

1. Click on **Project, Edit ID3 Tags** to add tags to your file. Tags to include are:
  - Artist (that's you!)
  - Title (give your podcast a descriptive title.)
  - Album (<City > Practical Podcasting. Example: Los Angeles Practical Podcasting.)
  - Select "other" for genre.
2. Click on **File, Save Project** to save your project one last time.
3. Click on **File, Export as MP3** to create an mp3 file of your project.

The first time you use Audacity to export to mp3, you will be prompted to locate a file called lame.dll. To get this file, go to [audacity.sourceforge.net/help/faq?s=install&item=lame-mp3](http://audacity.sourceforge.net/help/faq?s=install&item=lame-mp3). You will download a zip file, unzip it and point Audacity to the location where you unzipped.

4. Name your file and save it to the *Desktop*.

#### C. Upload your podcast to blip.tv to store your podcast

1. In your web browser, go to *blip.tv*.
2. Login with the username *infopeople* and password *infopeople*.
3. Click on **Upload**.
4. Enter a title and description for your podcast.
5. Click **Browse** next to **Your File** and browse to your mp3 podcast on your desktop.
6. Click **Upload** at the bottom of the screen to upload your file.

-OVER -

#### **D. Choose how to access your podcast**

At this point you can choose what to do next depending on how you want to make the podcast available. You can send people to blip.tv by sending them a URL or you can make the podcast a clickable link from a website or blog. On the page that comes up once you've uploaded your podcast, you can:

1. Click the link to **Go to your post on blip.tv right now!**,
  - If you want to add the file directly to your own blog, click **Add this video to your blog or your website** and follow directions. The directions vary depending on what blog you use.
2. On the resulting page, scroll down on the right side and click on the plus sign (+) next to **Files and Links**
3. Copy the URL for your audio file.
4. You can email this to yourself or paste it into a blog or website. To practice putting it on a blog, follow the directions below.

#### **OPTIONAL: Post your podcast to Infopeople's Blogger Test Blog**

Following these directions will result in your blog posting being available at

<http://ifppodcastpractice.blogspot.com/>

1. In a new browser window, go to [www.blogger.com](http://www.blogger.com). (You need to have copied the URL of your audio file from blip.tv for step 6.)
2. Login with the user name *gouldc@infopeople.org* and password *infopeople*.
3. Under Podcasting Practice, click **New Post**
4. Put in a title
5. Type a blog post in the window describing your podcast.
6. Choose the word you want to be the link to your podcast and select it with your mouse
  - a. Click the **insert link** button on the toolbar just above the window where you are typing your blog post.
  - b. Paste the URL of your audio file from blip.tv
7. Click either **Preview** to see if it all looks OK, or go ahead and **Publish Post**
8. Click **View Blog** to see how it will look to the world.