

**Exercise #5**  
**Action Plan**  
**Public Libraries and Schools Partnership**

**Instructions:** Complete the information below for *one* partnership activity with your public or school library. Use this plan when you return to work as a guide toward beginning the implementation of your project partnership.

**A. Project**

What is the project partnership you wish to form?

**B. Needs Assessment**

What needs are you addressing in this project?

**C. Objectives/Outcomes**

Write down one benefit to the user/your target audience as a result of your project.

**D. Planning**

What resources will you need? (staffing, budget, type of agreements)

**E. Evaluation**

How will you determine the success of this activity?