

MEMORANDUM OF UNDERSTANDING

The purpose of this Memorandum of Understanding is to specify the permissions, responsibilities and limitations relative to the collaborative preservation project between the San Diego Historical Society and the San Diego Public Library for the project *Youth Voices: Barrio Logan*, funded by the California State Library. The goal of the collaboration is to establish, preserve, and make available for research a collection of oral history interviews undertaken for *Youth Voices: Barrio Logan*, by the San Diego Public Library and the Media Arts Center San Diego, documenting the lives of residents in Barrio Logan. -The San Diego Public Library shall commit adequate resources to the fulfillment of this goal.

The San Diego Historical Society agrees to:

1. Provide instruction at the Research Library of the San Diego Historical Society in conducting research for the youth executing the project-- subject to availability and space limitations. An appointment will be made one week in advance by the students, Media Arts Center, and/or the San Diego Public Library.
2. Provide participants up to 10 copies (scans only, not photographic prints) of Barrio Logan at no cost. If more (scans) are required the teen producers will scan those needed under the supervision of the Media Arts Center and SDHS. The San Diego Historical Society will provide a maximum number of 20 images, including the 10 mentioned above, at no charge. An appointment will be made one week in advance by students requesting to scan additional 10 images.
3. Provide storage for the long-term preservation of: the DVD recordings of the mini-documentaries created for this project. Subject to the approval of the Archivist for the Research Library.
4. Provide access for researchers to the DVDs during normal public research hours. If the DVDs are accepted by the Archivist, we will make them available to the public as soon as possible.
5. Permits Media Arts Center San Diego's Teen Producers Project to reproduce archival photographs scanned at the San Diego Historical Society in our documentary series DVD and booklet "BARRIO LOGAN: Youth Voices -Community Stories to be exhibited on public access, satellite and cable TV, public libraries, K-12, website, Community Screenings, and in our publicity and marketing materials. The archival photographs from the San Diego Historical Society may only be kept in the context of the DVD; no individual photographs may be reproduced for use in printed material or any web site without written permission. The photographs must remain part of a streaming DVD and not downloadable (no right-click ability) once it is placed on the web site.

The San Diego Public Library agrees to:

1. Deposit the mini-documentaries and photographs in the Research Archives of the San Diego Historical Society; as well as in the Collections of California Room and Media Center of the Central Library.
2. The library agrees to ensure that the San Diego Historical Society, and the funder, the California State Library and our partner the Media Arts Center San Diego, are properly credited in all publicity and communications relating to the project.

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This Memorandum of Understanding will remain in effect for oral histories collected for *Youth Voices: Barrio Logan*, July, 2005 – June, 2006.

Executive Director
San Diego Historical Society

Date

Lynn Whitehouse
San Diego Public Library

Date