

Take Home Exercise: Create a Program Policy

In this exercise you begin to formulate a program policy for your library.

1. Who is your target audience?
2. Why do you want to offer programs to this group? (This will become your purpose statement.)
3. How are you going to define a program? What IS a program? What kinds of programs might you offer? (This will become your definition and scope.)
4. Who will most likely be facilitating these programs? Will it be staff, outside presenters, etc.?
5. Who can come? Will you charge fees?
6. What will you do if someone doesn't like a program you offer?