Training Tip:

Create opportunities for staff to share new skills and knowledge gained at conferences and training workshops. By using meaningful methods to share what has been learned, we facilitate deeper learning and knowledge transfer in the individual, while increasing the knowledge base across the organization.

Other tips and sharing methods:

- Have staff person create a short screencast, video, or text/image based tutorial following a technical training.
- Host a brown bag "Lunch & Learn" event for staff to discuss new ideas after a conference.
- Allow time at staff meetings for staff members to give "mini-trainings" on a specific topic.
- Have staff person teach a public class, give a public program, or create a library display on the topic.
- Have staff write an article or blog post about something they have learned.
- Create time for "water cooler" conversations where staff can casually gather to discuss new ideas.
- Host a staff meeting for the purpose of sharing, show & tell, quick lightning round talks, slide roulette, PechaKucha, or Ignite style talks to share new skills and knowledge.

- Create a photo journal, Storify, or Pinterest page of a particular conference.
- Gather "top 3" takeaway ideas from each staff person who attends a training.
- Have staff person propose a new/improved project, program, or service, based on what they have learned.
- Encourage staff to setup brief appointments to discuss topics oneon-one with other staff who may benefit.
- Hold a staff day focused around the idea of peer learning, and have staff develop all of the content that is shared.
- Have staff create infographics, doodles, or other images to share new ideas.



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