Data for Decision Making



An Infopeople Webinar May 5, 2020 Presented by Lisa Dale & Mark Fink

Introduction





Lisa Dale Collection Services Manager Sacramento Public Library

Mark Fink Director Yolo County Library

Instant Poll

Rate your comfort level with incorporating data into decision making:

Great

Good

Average

Below Average

I need help!

We want you to:

- Learn about becoming a data-informed organization
- Identify new internal and external data sources



https://www.rawpixel.com/image/2304233/free-illustrationvector-advertisement-announcement-awareness

 Become inspired to use data stories to inform your decisions about library programs, collections, services and operations.



How do you use data now?





You can use data for any of these reasons

Data is here to help

Use data to get a better understanding of the challenge you are solving





Define what a data culture means to you

- If you are data-informed, you use data and its context as one element in your conversation and decision-making process
- If you are data-driven, you look solely at the data to find out what to do or how to approach something

"Don't let data completely overrule your human instincts and experience. Go ahead, use data extensively to inform your strategic decision-making. Just don't let it completely drive your decisions. Because as influential as data produced by machines can be, it's never going to replace a human brain."

--H.O. Maycotte, Forbes

Data Matters When...

- Planning and evaluating services, programs, outreach, collections, budgets
- Prioritizing/Goal Setting
- Communicating with Stakeholders
- Advocating
- Marketing
- Grant Seeking





What Resources are Available?

Know and understand scope of data available to you.

Internal

Internal data is captured from any number of systems used by the library and your own collection methods, surveys, counts, etc.

External

External data is found outside your own system via other organizations or open data portals.

- Consider using a combination of sources for any one decision
- Costly analytics tools not required

Conduct a Data Inventory

Understand and inventory the data sources available to you.



If it helps, start a spreadsheet that includes:

- What is the data source?
- How does this data support the Library's mission or purpose?
- Who is responsible for collecting this data?
- How often is this data collected?
- Where is the data stored?
- Who has access to this data?
- How often is this data shared?



Internal Data Tools

- Integrated Library Systems circulation, holds, fines
- Automated Materials Handling Systems
- OverDrive and other content platforms
- AWE Early Learning Stations
- People Counters
- Computer Sessions & Wifi Use
- Incident Reports
- Program Statistics how many offered, how often, attendance, recommendations for new programs



Customer Portal

Username:

Password:

Forgot your password?

Log In



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AWE Early Learning Stations

Data options:

- Most popular applications
- Daily, weekly and monthly session reports
- Use by individual station, by library branch, or systemwide.
- Total time spent on each session
- Average time per session (in minutes)
- Session time (in minutes) of all workstations in California and the United States



AWE Portal - Application Comparison Report

Application Comparison Report

	Sum	mary			
Total Number of Application Sessions: 925	Total Application Utilization Time (minutes): 12,222				
Date Range: 01/01/2019 thru 03/31/2019 Report Date: 04/24/2020	Applications: With Sessions			Requested By: Elizabeth Gray	
				Search: Search:	
Application	Sessions	Time	Average Time Per Session	State (CA) Sessions	National Sessions
La Casa de Dora	135	1,899	14	26,279	247,098
Diego's Safari Rescue	73	937	12	10,525	109,786
Reader Rabbit Toddler	40	760	19	8,843	80,565
World Of Goo	47	708	15	5,891	53,416
My Amazing Human Body	40	645	16	9,045	83,529
Giggles Toddler ABC's and 123's	35	614	17	5,862	58,184
Fingertapps Paint	36	605	16	6,077	67,810
Fingertapps Jelly Jigsaw	35	479	13	6,062	53,484
The Art Lesson	21	356	16	1,813	12,295
Getting Ready for Kindergarten	30	328	10	8,744	85,594
Billy Goats Gruff	20	316	15	972	9,771



https://www.seekpng.com/

How could you use this data in your library?

What's the Data Story?

Use AWE Early Learning Station data to learn:

- Where stations are most used.
 Should you redeploy stations to other branches where use is high?
- What applications are most popular.
 Should you purchase print materials that mirror these use patterns?
- How long an average session lasts.
 Should you create 30-minute sessions for his

Should you create 30-minute sessions for high demand stations or not set time restrictions for low use stations?

Insights Tab

• View a summary page with current checkouts, holds, and unique users



 Review details about current holdings by format, including number of titles and number of copies

Trends Tab

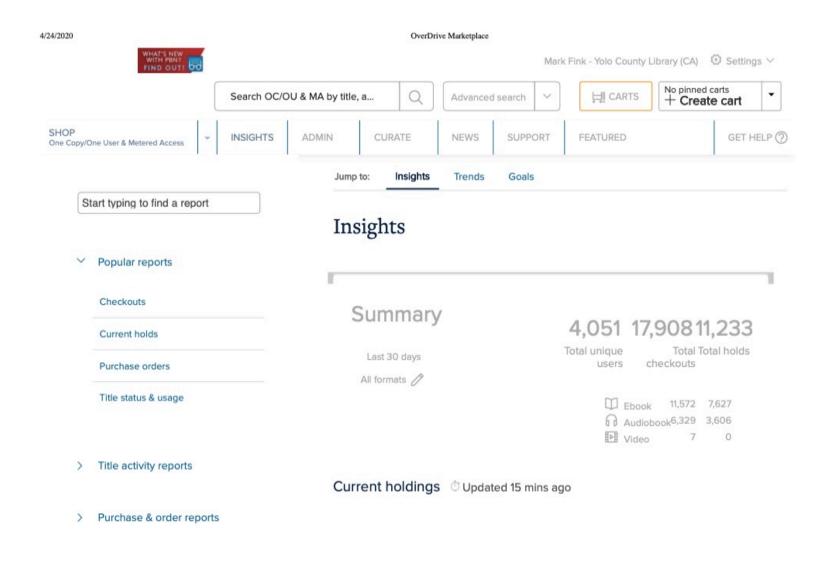
• Review activity over time

Goals Section

• See quarterly goals for circulation, users, and average wait period that are unique to your collection (based on 2 years use)

Reports Section

 Popular reports include Checkouts, Current holds, Purchase orders, and Title status and usage



What's the Data Story?

Use OverDrive data to learn:

- What percentage of total circulation comes from eBook and eAudiobook collections.
 Should you make budget adjustments?
- Who borrows OverDrive items. Should you adjust purchasing decisions?
- Where OverDrive patrons live.
 Should you promote OverDrive in these communities or survey patrons to learn what to add to the collection?

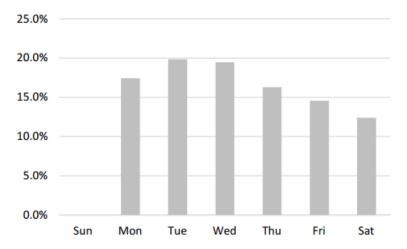


People Counters

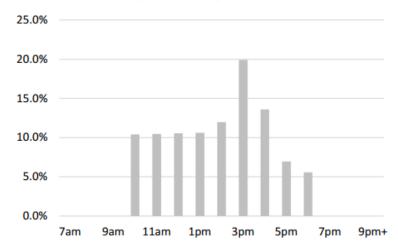
- Traffic counts are one metric of library use
- Typically important to stakeholders
- Counted in Public Library Survey
- Provide data for analysis of library visits and service needs

Elk Grove Library

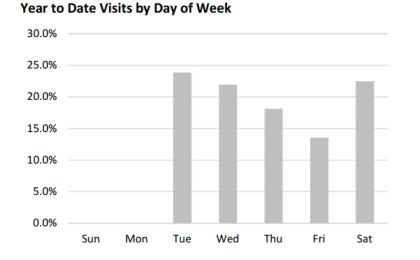
Year to Date Visits by Day of Week



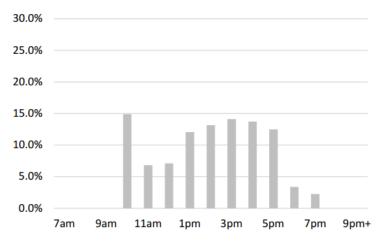
Year to Date Visits by Time of Day



McClatchy Library



Year to Date Visits by Time of Day



What's the Data Story?

Use people counter data to inform:

- What are branch staffing needs? How can you schedule staff more effectively? Should you adjust staffing levels or add security guards at certain branches due to high/low usage?
- How could you adjust library hours? What open hours resonate most with your community?
- When should you schedule programs and events? Do you want to have an event during a typically busy day and time? Or do you want to schedule a tour during a less populated time to minimize impact?
- How can this data help inform COVID-19 curbside service or reopening plans?

Evaluations and Surveys

- Assess current programs, services and collections to determine quality, relevancy and impact.
- Use collected data to inform future decisions

"The goal is to turn data into information, and information into insight" – Carly Fiorina

Surveying Library Patrons

- What do you want to know?
- Can you find this information from other sou
- Who is your target audience?
- How many questions should you ask?
- Which languages will you use for the survey?
- Will you use print or online surveys?
- How often will you survey patrons?



Yolo County Library



Survey data revealed:

- Why people attended library programs
 Out of 791 adults surveyed, 60% strongly agreed and 25% agreed that they learned something new at library programs
- How people felt about the library
 Out of 771 adults surveyed, 80% strongly agreed that the
 library provided good value for the tax dollars invested
- Where people learned about library programs
 Out of 795 adults surveyed, 30% from friends/family,
 26% from flyers at the library, 14% from library staff, and
 11% from Facebook

Yolo County Library Fine Forgiveness

In January 2019, Yolo County Library stopped charging late fees for minors and waived existing debt.



December 2018

• 16% of all accounts were blocked because of fines and fees over \$10

January 2020

- 4.5% of all accounts were blocked because of fines and fees over \$10
- Circulation of YA and J material increased 24%

4. External Data Tools



Rate your skill in finding external data sources

- Expert I could teach this! #killingit
- Strong I am comfortable finding sources #solidskillz
- Good I have some skill, but still have a lot to learn #tryingwithsomeprogress
- Not There Yet I've tried but haven't gotten far #dataishard
- Stop. Talking. About. Data. #quarantinesucks



External Data Tools



- Public Library Survey
- Census/American Community Survey
- Federal/State/Local Open Data Portals
- National Data
- Community Data



Use External Sources

- To better align library services with community needs
- To help find and better serve marginalized populations
- To benchmark with other libraries
- To obtain needs of students
- To inform grants and initiatives

External Search Strategies

- Expect external sources to widely vary in ease of use
- Evaluate data found
 - Who published it?
 - How timely is it?
 - How relevant is it to your need?
 - If open data, do you have the software needed to work with the file?
- Bookmark useful sites



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Contact

Research & Evaluation	>	Hom
Data Catalog		П
Public Libraries Survey		
State Library Administrative Agency Survey	>	
Public Needs for Library and Museum Services Survey		
Museum Data Files		
Administrative Discretionary Grant Data		
Heritage Health Information Survey (HHIS)		
Library Search & Compare		

ome » Data » <u>Research & Evaluation</u> » Data Catalog

About

Data Catalog

Library Search & Compare

This web-based tool provides an easy way to query, browse, view, and download data about individual libraries from the FY2016 Public Libraries Survey. You can also find your library's FSCS code: The FSCS ID is listed after each library's name in parentheses.

Data

News

Our Work

Public Libraries Survey (PLS)

Grants

Conducted annually since 1988, PLS is your definitive source on the state of public libraries in the United States. Explore the PLS data to find key information on over 9,000 public library systems and 17,000 public library outlets nationwide.

Institute of Museum and Library Services

- Public Libraries Survey National Data Set
- Library Search and Compare tool

Note: Published data is generally not timely, but can still be useful

https://www.imls.gov/research-tools/data-collection

What's the Data Story?

Use Public Libraries Survey data to learn:

- What are state and national averages? Can you use this data to determine typical average facility size, staffing level or computer use?
- How does my library compare? Based on the data, can you justify staffing, collection, or program changes? Or, are you meeting or exceeding averages for like systems?





California Dept of Education

- Languages spoken in the home
- Poverty rates
- Foster Student Enrollment
- Graduation and College Going Rates ... + More

California Dept of Education Portal





DataQuest provides meaningful data and statistics about California's K-12 public educational system that supports a wide variety of informational, research, and policy needs. Summary and detailed data reports are available for multiple subject areas at the school, district, county, and state levels.

To create a report:

- 1. Select a report Level
- 2. Select a report Subject
- 3. Select Submit

Data Resources

- · What's NEW? DataQuest Change Log
- · QuickQuest lets you find answers fast!
- · Student & School Downloadable Data Files
- Staff & Course Downloadable Data Files
- · California School Dashboard
- CAASPP/ELPAC Test Results
- Data Requests

Other CDE Resources

- · CA Department of Education Home
- California School Directory
- Data & Statistics
- Testing & Accountability
- CA Education Fingertip Facts

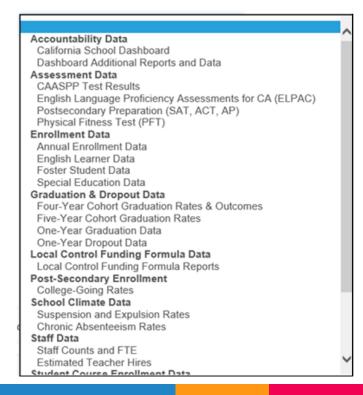
	5701	
State		
County		
District		
School		
SELPA		
Other Choices		



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2. Select Subject



https://dq.cde.ca.gov/dataquest/



Home / Data & Statistics / Demographics / Student & School Data Files (Downloadable)

English Learners by Grade & Language

Downloadable data files for English learners (ELs) by grade, language, and school.

Year of Data	File Name	File Structure
2019–20	elsch20 (TXT; 7MB; Posted 13-Apr-2020)	File Structure - ELs by Grade and Language
2018–19	elsch19 (TXT; 7MB; Posted 28-Mar-2019)	File Structure - ELs by Grade and Language
2017–18	elsch18 (TXT; 7MB; Posted 11-Apr-2018)	File Structure - ELs by Grade and Language

DISTRICT	SCHOOL	LC	LANGUAGE	KDGN (GR_1	GR_2	GR_3 GR_4	GR_5	GR_6	GR_7	GR_8
Alameda Alameda	County (Office of	Education	Envision	Academy	for	Arts & Technology	11	Arabic	0	0
Alameda Alameda	County (Office of	Education	Envision	Academy	for	Arts & Technology	99	Other no	on-Engli	sh lang
Alameda Alameda	County (Office of	Education	Envision	Academy	for	Arts & Technology	02	Vietnam	ese	0
Alameda Alameda	County (Office of	Education	Envision	Academy	for	Arts & Technology	03	Cantone	se	0
Alameda Alameda	County (Office of	Education	Envision	Academy	for	Arts & Technology	01	Spanish	0	0
Alameda Alameda	County (Office of	Education	Communit	y School	for	Creative Education	03	Cantone	se	3
Alameda Alameda	County (Office of	Education	Communit	y School	for	Creative Education	99	Other no	on-Engli	sh lang
Alameda Alameda	County (Office of	Education	Communit	y School	for	Creative Education	01	Spanish	20	12
Alameda Alameda	County (Office of	Education	Communit	y School	for	Creative Education	05	Filipin	o (Pilip	ino or
Alameda Alameda	County (Office of	Education	Communit	y School	for	Creative Education	11	Arabic	1	0

https://www.cde.ca.gov/ds/sd/sd/fileselsch.asp



Home / Data & Statistics / Demographics / Student & School Data Files (Downloadable)

Student Poverty FRPM Data

Downloadable data files pertaining to students eligible for Free or Reduced Price Meals (FRPM).

This page contains the complete data files pertaining to students who are eligible for Free or Reduced Price Meals (FRPM). FRPM data are collected annually. Beginning in 2012–13, the data reflect Fall Census Day (first Wednesday in October) data certified by local educational agencies as part of the California Longitudinal Pupil Achievement Data System (CALPADS) Fall 1 data submission. Because the source of data has changed over the past few years, it is important to refer to the file structure for further details regarding the file's content.

School Level Data Files

Year of Data	Data File	Information about the File	File Structure
2019–20	Unduplicated Student Poverty – Free or Reduced	Unduplicated Student	File Structure: Unduplicated
	Price Meals Data 2019–20 (XLSX; 2MB; Posted	Poverty Data 2014-	Student Poverty – FRPM Data
	13-Apr-2020)	<u>2019</u>	<u>2014-2019</u>

Free & Reduced Price Meals

- Spreadsheet searchable by county and school
- Data includes eligibility, enrollment, free meal counts and %'s

https://www.cde.ca.gov/ds/sd/sd/filessp.asp



https://www.seekpng.com/

How could you use school data in your library?

What's the Data Story?

Use Dept of Education data to determine:

- Where are your youth English Learners? Can you use this data to inform collections and programs?
- What schools in your service area have the highest free/reduced priced meals? Based on the data, can you provide higher need schools with additional programs and giveaways?
- Where do service opportunities exist? Based on the data, should you offer programming for targeted populations such as foster youth or those with lowest college-going rates?
- How can this data inform grants and other initiatives?

Sacramento County Open Data



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Open Data Hub

Search for Data

Welcome to Sacramento County's public platform for exploring and downloading open data to engage in solving important local issues. Let's make our great community even better!

What are your local sources of data?







FIND DATA

USE TOOLS + RESOURCES

EXPLORE PROMISING PRACTICES

Welcome

Welcome to Be Healthy Sacramento. This site is designed as a hub, presenting public data on a variety of topics from education to health. Please browse the site and follow your data interest where ever they may take you. Whether you are just curious or are working on a project and have a need for specific data, you have found an excellent starting point with Be Healthy Sacramento.



COMMUNITY DASHBOARD

See how our community stacks up compared to California and the nation



DEMOGRAPHICS DASHBOARD

View demographic data by race, gender, and ethnicity



HEALTHY PEOPLE 2020 TRACKER

Learn how we are doing based on national goals



PROMISING PRACTICES

Learn about over 2000 health and wellness program from across the country



INDICATOR COMPARISON REPORT

Select the indicators you want to compare across regions



SOCIONEEDS INDEX

Compare the socio-economic need between zip codes in our region

http://www.behealthysacramento.org/

// SCDI

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Sacramento Coalition for Digital Inclusion

The Sacramento Coalition for Digital Inclusion is focused on creating more opportunities for digital equity in the Greater Sacramento Region.

READ THE REPORT

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SCDI Preliminary Report

In September 2019, we published a preliminary report with recommendations to increase digital inclusion in Sacramento County and inform the development of a comprehensive plan.

DOWNLOAD THE REPORT



Census Data Map

We created a map to show where households own computers and subscribe to broadband. The SCDI Preliminary Report contains printer-friendly versions of the map.

LAUNCH MAP

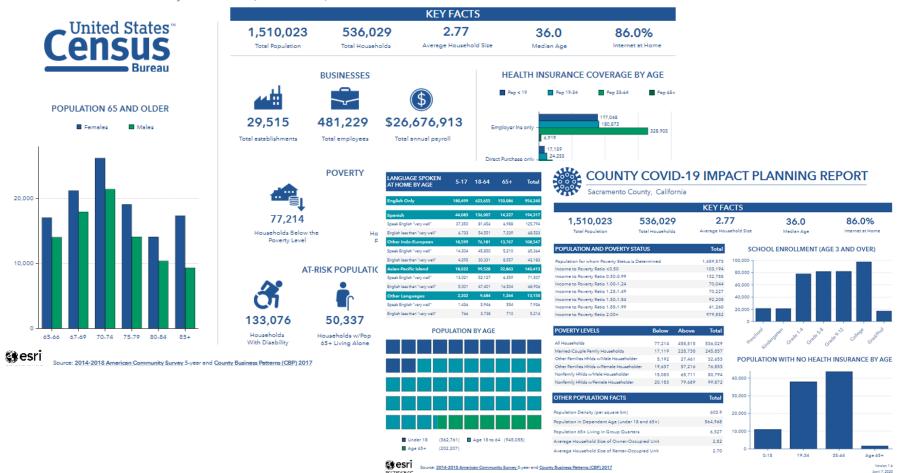
https://digitalinclusionsac.org/

Data in the time of COVID-19



COUNTY COVID-19 IMPACT PLANNING REPORT

Sacramento County, California (FIPS 06067)



https://uscensus.maps.arcgis.com/apps/opsdashboard/index.html#/7f254e8861bd48df953 2fc6e6e829571

COVID-19 (2019 Novel Coronavirus)

Sacramento County Numbers at a Glance* - Updated 5/2, 1:10 p.m.

		Confirmed Cases			Deaths		
		1,107			42**		
	By Age Group 0-17: 16 18-49: 481 50-64: 271 65+: 339			**Individuals wh of COVID-19 wer underlying heal	nd/or had		
	Confir	med COVID-19 Case *only inclu	-	ies and Unincorpo address has been		to County	
City of Sacramento	Elk Grove	Citrus Heights	Folsom	Rancho Cordova	Galt	Isleton	Outside of Cities
610/22	91/3	64 / 4	43 / 1	91 / 2	12/0	2/0	188 / 10

*No announcements of individual confirmed cases or deaths will be made. The case counts are updated daily (see date/time stamp above). The datasets are dynamic and information may be revised or updated.

https://www.saccounty.net/COVID-19/Pages/default.aspx



- Monitor the latest data provided at the County level
- Refer residents to this site instead of assigning library staff to do research and update this information

Russian Language Documents (русский)

- 🖄 Close Quarters and Apartments- Russian (русский)
- Guidance for Bryte and Broderick-Russian (русский)
- [A Guidelines- What to do at Home 3.17.20-Russian (русский)
- Infographic-Russian (русский)
- Infographic 2-Russian (русский)
- Mental Health Resources 3.27.20-Russian (русский)
- 🛃 Order Shelter In Place Extension to May 1-Russian (русский)
- Order Shelter In Place Extension to May 1 Press Release-Russian (русский)
- [Stay at Home Infographic-Russian (русский)

Chinese & Other Language Documents (中文)

- 🔀 Close Quarters and Apartments- Simplified Chinese (中文)
- Guidelines- What to do at Home 3.17.20-Simplified Chinese (中 文)
- Infographic 2-Simplified Chinese (中文)
- Infographic 2-Vietnamese (Tiếng Việt)
- Order Shelter In Place Extension to May 1-Simplified Chinese (中
 文)
- Order Shelter In Place Extension to May 1 Press Release-Simplified Chinese (中文)

https://www.yolocounty.org/health-human-services/adults/communicable-diseaseinvestigation-and-control/novel-coronavirus-2019/dashboard-and-documents



Key "External" Tool = Local GIS Departments

What they have that you may not:

- GIS Specialists = mapping capability
- Ability to aggregate data at more granular level
- Connections to data otherwise unavailable to you
- New ideas and advice



https://www.seekpng.com/

How could you use local data in your library?

What's the Data Story?

Use local data sources to learn:

- What are the populations served within branch service areas? Based on the data, identify demographics of populations served.
- How to understand your community better. Use this data to inform program and service needs, and short/long term future service and facility plans
- Where are resources available to your community? Be able to refer patrons to the best resources.



Presenting Data Effectively

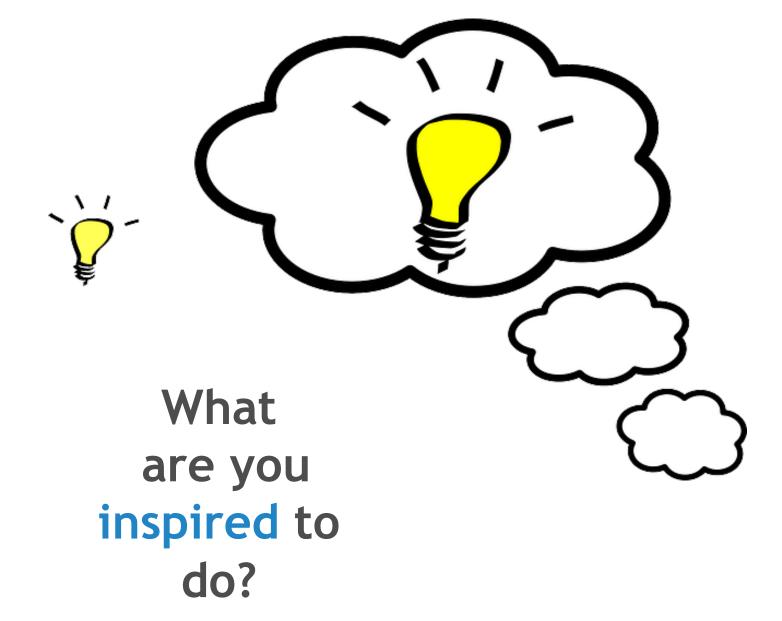
- Know your audience
- Be thoughtful and strategic
- Present only what you need
- Make it digestible and meaningful

How you present your data matters!

In Closing

We hope you learned:

- More about data-informed organizations
- To identify new internal and external data sources
- To be inspired to use data to inform your decisions
- The importance of knowing your target audience and how to tailor your message accordingly
- That being data-informed can be **EASY PEASY!**



For Further Information

- California Public Library Statistics <u>https://www.library.ca.gov/services/to-libraries/statistics/</u>
- Data Gems How to access and use Census data <u>https://www.census.gov/data/academy/data-gems.html</u>
- PLA Impact Survey/Project Outcome <u>http://www.ala.org/pla/initiatives/impactsurvey</u> <u>https://www.projectoutcome.org/</u>
- RIPL Community of Practice
 <u>https://ripl.lrs.org/community-of-practice/</u>
- ULC Edge Project
 <u>https://www.urbanlibraries.org/initiatives/edge</u>

Thank You!

Any questions?

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