

Public Library Survey

**PUBLIC LIBRARY SURVEY
2016**

Lisa Dale, California State Library
Lindsay Thompson, Counting Opinions

Hosted by
Infopeople

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2016

California STATE LIBRARY

COUNTING OPINIONS

Agenda

- National Public Libraries Survey
- California's Survey
- New Data Elements & Policy
- Available Resources
- LibPAS Data Input Training
- Submitting Survey & Edit Checks
- Answers to Your FAQs

California STATE LIBRARY

COUNTING OPINIONS

The National Public Libraries Survey

Conducted annually since 1968, the Public Libraries Survey (PLS) is your definitive source on the state of public libraries in the United States.

Find Your Library | Explore PLS Data | Report Your PLS Data

"Current, accurate, and ongoing collection of library data is an essential foundation for quality library services in the United States" -- IMLS

California STATE LIBRARY

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<https://www.imslib.org/research-evaluation/data-collection/public-libraries-survey>

Infopeople, a grant project of the Califa Group, is supported in part by the U.S. Institute of Museum and Library Services under the provisions of the Library Services and Technology Act, administered in California by the State Librarian.

Public Library Survey


How is This Data Used?

IMLS
 Researchers
 Journalists
 Local Practitioners
 Policy Makers
 The Public






California's Survey

- Includes state and IMLS questions
- 15/16 Survey open **Sept 1 - Oct 7**
- Instructions & Passwords emailed to director by Sept 1




What We Count/The Categories

- Directory Update
- Population
- Outlets
- Library Staff
- Income
- Expenditures
- Collections
- Library Service
- Salary Survey
- Electronic Services
- Referenda
- Mobile Libraries
- Outlets



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Public Library Survey

Directory Update

- Library Administrative information
- Some “CSL Only” elements



NEW: System Membership

Population



- Population obtained from CA Dept of Finance

UPDATE: Children Borrowers definition

Income/Expenditures

- Revenue, State Funds
 - California Library Literacy Services
 - Broadband
- Expenditures – Actuals spent

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Public Library Survey

Collections

Electronic Books
Audio
Video

vs

Electronic
Collections

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Library Service, Annual

- Technology Assistance
- Programs

New: Physical Item Circ
Successful Retrieval of Electronic Info
Electronic Content Use (Total field)
Total Collection Use (Total field)

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Mobile Libraries

- Truck or van with circulating collection
- Regularly scheduled hours
- Paid staff

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New Policy

Any library that doesn't complete the survey beginning with the fiscal year starting July 1 will not be awarded additional LSTA grants.



Resources

- 15/16 Survey Updates
- Counting Electronic Items Handout
- Past Infopeople Webinars:
 - [Public Library Statistics: Collecting, Finding, Using](#)
 - [Making it Count: California Library Statistics Online](#)
- Find past data = californialibrarystatistics.com



LibPAS Data Input Training

- Logging in – who to contact for help
- Navigating the survey tool LibPAS – functionality, layout, and structure
- Completing the survey - required information, repeating fields, and notes
- Printing and saving your survey
- Submitting the survey and dealing with edit checks



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Public Library Survey

Login / Access

Web Address: <http://ca.countingopinions.com/>
 System Requirements
 Operating Systems: Mac and Windows supported
 All major browsers are OK; newest versions recommended

Logo: CALIFORNIA STATE LIBRARY
 Logo: COUNTING OPINIONS

Navigating through LibPAS

Logo: CALIFORNIA STATE LIBRARY
 Logo: COUNTING OPINIONS

Navigating the Survey Form

Logo: CALIFORNIA STATE LIBRARY
 Logo: COUNTING OPINIONS

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Public Library Survey

Completing the Survey

Select the checkbox to restore the navigation sidebar
 Use the red flag icons to add notes to the data. Notes can be used to provide context to exceptional data
 Click in the box to apply an exception value. Some questions require the use of a pop-up menu to select a response

Printing Survey

Template Screen Cancel

Submitting Survey

If, after selecting the "Submit/Lock" button the buttons disappear and are replaced by the Locked image below, then your survey has been submitted successfully!
Locked

If, after selecting the "Submit/Lock" button you see a pop-up that reads "Lock Failed" and provides a list of required fields or edits that require an explanation, you're not quite done. Please address the fields and try again.

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Public Library Survey

Thank You!

Lisa Dale
lisa.dale@library.ca.gov
916-653-7743

Lindsay Thompson
llt@countingopinions.com
800-521-4930

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