



**You've Got What It Takes:  
Peer Training and Mentoring for Staff Development**

*Workshop Agenda  
Winter-Spring 2006*

Janet Hildebrand  
Instructor  
An Infopeople Workshop

**Introduction to Peer Training and Peer Mentoring**

- ◆ What Is Peer Training, and Why Do It?
- ◆ What Is Peer Mentoring, and Why Do It?

**How to Plan and Implement Peer Training**

- ◆ Determining Training Goal and Objectives
- ◆ Assessing Training Needs
- ◆ Preparing Training Team and Designing Training
- ◆ Planning and Launching the Training
- ◆ Finishing Up: Follow-Up, Evaluate, Congratulate!

*Exercise #1 Create a Peer Training Plan*

*Exercise #2 Your Own Training Plan*

**How to Plan and Implement Peer Mentoring**

- ◆ Establishing Trust
- ◆ Assessing, Prioritizing, and Personalizing
- ◆ Following the Work Plan, and Staying Flexible
- ◆ Finishing Up: Follow-Up, Evaluate, Congratulate!

*Exercise #3 Create a Peer Mentoring Plan*

*Exercise #4 Your Own Mentoring Plan*

**Challenges: How to Anticipate Them, How to Meet Them**

**Summary and Evaluation**

*There will be two 15-minute breaks and an hour for lunch.*